

# **Town of Broadalbin**

## **2021 REGULAR MONTHLY Meeting**

**December 14, 2021**

The Regular Monthly meeting of the Town of Broadalbin Town Board for the month of December was held at 6:30 pm on Tuesday December 14, 2021 at the Municipal Complex,  
201 Union Mills Rd, Broadalbin, NY

**Sheila Perry, Town Supervisor**, presided.

### **Call to Order**

The meeting was called to order at 6:30 pm

### **Pledge of Allegiance to the American Flag**

The pledge was said in unison.

### **Roll Call**

Councilman Dave Bogardus-present  
Councilwoman Junell Pasquarelli-absent  
Supervisor Sheila Perry-present  
Councilman Dave Bardascini-present  
Councilman Doug Kissinger-present

### **Present**

Planning Board Chairman Mike Crispin  
Planning Board Member Mike Rorick  
Planning Board member Jarod Abrams  
Dog Control/Planning Board Member Dale Potts  
Highway Super Eric Alley  
Assessor Laurie Bollock

### **-Acceptance of Minutes from Previous Meetings Nov. 9 and Special Meeting Nov. 30, 2021**

On a motion made by Councilman Kissinger and a second by Councilman Bardascini

### **RESOLUTION #2021-119 APPROVAL OF SUBMITTED MINUTES FROM PREVIOUS MEETING**

BE IT RESOLVED THAT the Town of Broadalbin Town Board approved the submitted minutes from the previous meeting of November 9, 2021 and Special Meeting November 30, 2021 as submitted.

No further discussion

VOTE: Bogardus – aye Pasquarelli – absent Perry – aye Bardascini – aye Kissinger – aye

**TOWN OF BROADALBIN DECEMBER 14,  
2021 REGULAR MEETING**

**Communications**

**Town Clerk –nothing at this time**

**Supervisor Communications**

- Supervisor Perry stated any adjustments needed for departments' budget lines, will be done at the Close Out Meeting scheduled for Tuesday December 28, 2021 at 6:30 pm.
- Supervisor Perry stated the County has offered pamphlets to anyone in need of help with their electric bills, heat or water bills.
- Tax levy was provided by the County of \$10.41/1000 for the County and \$1.36/1000 for the Town.
- Supervisor Perry stated her recent letter to the Town of Perth was not received well about asking them to provide yearly amount to the BYC. They denied providing any support at this time.
- Supervisor Perry also stated that according to the Town of Providence Planning Board, Rolling Ridge Trailer Park should have a new Site Plan redone by an engineer for any possible expansion.
- There is a new attorney for DEC named Aaron Love who we will need to contact about the beach at a later time in 2022.
- Supervisor Perry stated all Board Members received a letter from Carm Greco resigning his position effective December 31, 2021. Supervisor Perry thanked him for his service to the Town for the past four years.

**Bookkeeper**

- Theresa Butkevitch –provided the Board with the month of November financials.

**Assessing Department**

- Laurie Bollock – Office is quiet they are working on a couple transfers with sales of homes slowing down. Discussed was a possible law in the near future to regulate residential homes becoming Bed and Breakfasts.

**Buildings and Grounds**

- Doug Kissinger nothing at this time.
- Supervisor Perry stated the lights on the front sign near the road need to be replaced.

**Code Enforcer**

Tom DiCaprio (not present)

**TOWN OF BROADALBIN  
MEETING**

**DECEMBER 14, 2021**

**REGULAR**

**Dog Control Officer**

-Dale Potts stated 4 dogs were taken to the shelter, 3 reclaimed by owners, 1 dog transferred to the Regional or Brennan Shelter for adoption, 3 dog bites, and he is investigating a possible puppy mill in the Town of Broadalbin.

**Highway**

Eric Alley, Highway Superintendent stated the contract between the Village and the Town needs to be discussed. At this time salt is \$64.87/ton and sand and salt mixture will be \$25/ton. The Board agreed to these prices, go to the Village Meeting for approval from them, and sign the contract at the Close Out Meeting, Dec. 28, 2021.

On a motion made by Councilman Kissinger and seconded by Councilman Bardascini

A motion to adjust the Village Sand and Salt Contract for \$25.15 per ton.

No further discussion.

VOTE: Bogardus –aye Pasquarelli –absent Perry –aye Bardascini –  
aye Kissinger -aye

**Justice Court**

-Councilman Bardascini, Court Liaison, stated there were 74 cases heard in the month of November with 26 cases closed, 21 vehicle and traffic, 4 penal and 1 civil case. Total amount taken in was \$3,174.

Court Clerk Jennifer Gilston stated the clerks are only legally allowed to contact a person for payment once every 6 months for balances due the Court.

**Planning Board**

-Mike Crispin, Planning Board Chairman, stated they are working on a couple small projects for the end of the year. Rolling Ridge Trailer Park will indeed need a new engineer plan to expand if desired. He is still looking for the original maps to the project which may be down in the vault.

-Supervisor Perry stated the Youth Commission is slowly working towards becoming a 501C3. Hired for the Basketball program is Debra Bartman and Jeremy Mathias which both will be needing a resolution to be put on payroll for 2022. Stipends she believes is \$500 each. The Board will vote on the resolution once the stipend amount is exact.

-Supervisor Perry stated the Municipal Account will still be paid by payroll with the Town.

-Financial Advisor Bruce VanGenderen inquired as to if this will remove the BYC from under the umbrella of the Town? Supervisor Perry stated is will be an ongoing process at this time.

-Councilman Bardascini inquired as to why the State Comp Office people were here reviewing the Planning Board Minutes?

-Supervisor Perry stated it has to do with personnel and must be discussed in an Executive Session.

**TOWN OF BROADALBIN  
MEETING**

**DECEMBER 14, 2021**

**REGULAR**

Cont. **7:07 pm**

On a motion made by Councilman Bardascini and seconded by Councilman Kissinger

**THE TOWN OF BROADALBIN ENTERED AN EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS**

No further discussion.

VOTE: Bogardus –aye Pasquarelli –absent Perry –aye Bardascini –aye Kissinger –aye

**7:16**

On a motion made by Councilman Kissinger and seconded by Councilman Bardascini

**THE TOWN OF BROADALBIN EXITED AN EXECUTIVE SESSION WITH NO ACTION TAKEN INFORMATION SESSION ONLY.**

No further discussion.

VOTE: Bogardus –aye Pasquarelli –absent Perry-aye Bardascini –aye Kissinger -aye

**Old Business** – none at this time.

**New Business** - approval to pay vouchers.

Pre paid	\$32,017.65
General	19,548.45
Gen OV	9.96
Highway	50,876.03
Total	\$102,452.09

On a motion made by Councilman Bardascini and seconded by Councilman Kissinger

**RESOLUTION #2021-123 APPROVAL OF SUBMITTED VOUCHERS**

BE IT RESOLVED that the Town of Broadalbin Town Board approved the submitted vouchers for the month of November 2021. No further discussion.

VOTE: Perry - aye Bardascini –aye Kissinger –aye Bogardus –aye Pasquarelli - absent

**Public Comment**

-Alan Mendleson commented that he believes snowmobiling is an important part of business and tourism in this area and would like to see an access to the Lake that everyone could agree on.

-Supervisor Perry stated she is still waiting to hear from the Charleton Snowmobile Club Director, Aaron Dyer and Mr. Callahan on what they decided to do to remedy the situation on Kasson Lane.

-Councilman Bogardus stated he has part of the trail behind his house with no trouble.

**TOWN OF BROADALBIN  
MEETING**

**DECEMBER 14, 2021**

**REGULAR**

Cont.

-Mike Rorick stated his concerns about blight in this Town and how to direct the Code Enforcer on how to enforce it, along with the court system. The Board agreed to look into the Town Codes and see how to address blight in the near future.

**Adjournment 7:33 PM**

On a motion made by Councilman Kissinger and seconded by Councilman Bardascini the December 14, 2021 Regular Town Board Meeting was adjourned.

VOTE: Perry -aye Bardascini -aye Kissinger -aye Bogardus -aye Pasquarelli - absent

# TOWN OF BROADALBIN

Town Clerk's Office  
201 Union Mills Rd.  
Broadalbin, NY 12025  
518-883-4657

December 14, 2021

On a motion made by Councilman Bardascini and seconded by Councilman Kissinger

**RESOLUTION # 2021- 122 A RESOLUTION TO CLOSE THE FIELD IMPROVEMENT RESERVE BANK ACCOUNT AND WRITE A CHECK TO THE BROADALBIN YOUTH COMMISSION, INC.**

**BE IT HEREBY RESOLVED**, that the balance of \$2,537.42 in the Field Improvement Reserve Account be closed and a check written to Broadalbin Youth Commission, Inc. for \$2537.42.

No further discussion.

VOTE: Supervisor Perry -aye  
Councilman Kissinger -aye  
Councilman Bogardus -aye  
Councilman Bardascicni –aye  
Councilwoman Pasquarelli -absent