

TOWN OF BROADALBIN BUILDING PERMIT APPLICATION

Code Enforcer TOM DICAPRIO - Cell (518) 848-4498; Office (518) 883-8443

Date: _____

Permit #: _____

Tax Map #: _____:_____ - _____ - _____

Total Fee: _____

Property Owner: _____

Location of Proposed Work: _____

Mailing Address if Different: _____

Home Phone: _____

TYPE OF WORK PROPOSED

- | | | |
|----------------------------------------------|-------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Mobile Home | <input type="checkbox"/> Alteration | <input type="checkbox"/> Roof Replacement |
| <input type="checkbox"/> Modular Home | <input type="checkbox"/> Addition | <input type="checkbox"/> Electrical Installation |
| <input type="checkbox"/> Site Built Home | <input type="checkbox"/> Demolition | <input type="checkbox"/> Accessory Building |
| <input type="checkbox"/> Septic System | <input type="checkbox"/> Porch/Deck | <input type="checkbox"/> Wood Stove/Boiler |
| <input type="checkbox"/> Pellet Stove | <input type="checkbox"/> Siding | <input type="checkbox"/> Change in Occupancy |
| <input type="checkbox"/> Home Heating System | <input type="checkbox"/> Other | |

NOTICE

A Building Permit can take up to 20 days to be issued. If located within the Adirondack Park, their approval is required first.

Once your building permit has been issued it is your responsibility to call for all inspections associated with your type of permit and this office requires a 72 hour notice for all inspections.

When completing this permit please have a copy of your deed attached to the permit application.

The minimum size building lot in the Town of Broadalbin is one (1) acre and the minimum width size is 150 feet and the set backs off of the adjacent property line is 20 feet.

All building projects over 1500 square feet or more than \$20,000 in value, require architectural stamped plans.

VALUE OF PROPOSED PROJECT: \$ _____

All septic systems require an Engineer approved set of plans attached to the application.

Applicant Signature: _____

Date: _____

Code Enforcer Signature: _____

Date: _____

Approved; Denied

COMPLETE FOR MOBILE HOMES ONLY

Permit #: _____

Location of Mobile Home Park: _____

Make: _____ Model: _____ Year: _____

Serial Number: _____ Length: _____ Width: _____

Manufacturer: _____ Dealer: _____

Number of Bedrooms: _____ Number of Bathrooms: _____

Is there more than one mobile home on your property at this time or will there be more than one mobile home on your property if the permit is issued? [] Yes; [] No

NOTE:

If your mobile home is more than ten (10) years old, of the current date, it will be required to have written documentation from an individual or agency such as a Professional Engineer stating that the home is free of heating and electrical system hazards and structurally sound.

A floor plan of the mobile home is required when filing for a permit along with a plot plan of the property unless you are in a mobile home park.

When a parcel has two or more mobile homes on the same property it is considered to be a Mobile Home Park by the Town of Broadalbin and is therefore subject to certain rules.

Applicant Signature: _____

Date: _____

Permit #: _____

Please show how your project will comply with the setback requirements detailed below with a sample drawing. Show the building lot, well, septic system, existing buildings and proposed improvements below.

The Town of Broadalbin requires the following on all new projects:

New building structures on a lot that is one (1) acre or larger and has a width of 50 feet or greater may not be constructed any closer than 20 feet from an adjoining property line or 50 feet of the right of way from any public highway or street.

Applicant Signature: _____

Date: _____

REQUIRED DOCUMENTATION

- [] Current Deed for all new construction
- [] Sufficient plans, drawing, and specifications, including manufacturers installation Instructions for such items as wood stoves and central heating units, to determine that the work performed will comply with the State Code and Local laws.
- [] All plans must be stamped with the seal of an Architect or Professional Engineer.
- [] Certificates of Insurance from Contractors
 1. Liability standard form
 2. Workers Compensation state requires C-105.2
 3. Disability state requires DB-120.1
 4. If you are not required to carry compensation and disability insurance because you have no employees and have no subcontractors you may fill out a C105.2 instead.
 5. Homeowners doing the work themselves need to fill out a BP-1 and C105.21 which are available at this office.

Please list the Contractors and their phone numbers doing work on this project:

This office will gladly assist you in identifying and complying with the requirements of other agencies that may be involved with your building project. However, the final responsibility remains with the property owner.

Adirondack Park Agency	(518) 891-4050
NYS Dept. of Environmental Conservation	(518) 623-3671
NYS Dept. of Health	(315) 866-6879
NYS Dept. of Labor	(315) 793-2316
National Grid	(800) 932-0301
Hudson River Regulating District	(518) 661-5535

Applicant Signature: _____

Date: _____

PERMIT FEE SCHEDULE

TOTAL COST OF YOUR PROJECT OR OTHER ACTIVITY TO BE UNDERTAKEN APPLIES TO ALL VALUES BELOW.

Site Built, Modular Homes, Single Wide Manufactured Homes, Double Wide Manufactured Homes and other Construction not listed below are based upon square footage of the item being built;

Heat Space - \$.20 cent per square foot
Non-Heated - \$.10 cent per square foot
Minimum Fee - \$50.00

Other:

Swimming Pool Fee - \$50.00

Septic System Fee - \$50.00

Heating Device Fee - \$25.00

Permit Renewal Fee - \$50.00

Change in Occupancy Fee - \$50.00

Demolition Fee - \$50.00

Shingle Replacement Fee - \$0

Siding Replacement Fee - \$ 0

Storage Building less than 100 sq. ft. no fee or permit required.

Your total Permit Fees: \$ _____

Applicant Signature: _____

Date: _____